



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Edington Recreation and Lesuire Acton Committee (ERLAC)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Diamond Jubilee Celebrations .		
What is your project about and what does it aim to achieve?	Village celebrations to mark the Royal Diamond Jubilee Saturday evening we hope to have a big village party for everyone. We have booked the Melksham Pearlies and a barn dance band On Sunday we are having a shared village lunch in the playing field, with children's entertainment, punch and judy, games and races. Children will be presented with a celebration mug. The Village is renovating the old rectory gates to be placed at entrance of burial ground as a permanent Jubilee memorial . We also plan to put red, white and blue planters around the village and put up a permanent flag pole.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	. Westbury Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	12 March 2012
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	12 March 2012

Where will your project take place?	Edington
When will your project take place?	2-5 June
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	We felt it was important to mark such an achievement as the diamond Jubilee. This seemed an ideal opportunity to bring the whole village together, boosting community spirit and pride in our community. The burial ground gates will provide a lasting memorial of the celebrations.
How many people will benefit from your project?	Most of the village - pop 750 approx
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard Please provide a reference/page no.	p11 planters will improve environment, as will the gates p27 will provide activities for villagers and young people p35 will enhance community spirit.
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Any other information about your project.

The Royal Jubilee celebrations for Edington are being coordinated by ERLAC, which is a forum of village organisations set up by the Parish Council many years ago to foster mutual support and facilitate whole village events. ERLAC consists of representatives from all village groups, from the Edington Under 5's to the senior citizens' Lunch Club. Many of the groups have young adults involved in their organisations. ERLAC does not hold an independant budget, so the various elements of the celebrations are initially being funded from the meagre resources of the individual groups, in the hope of appropriate reimbursement from any proceeds, donations or grants. The weekend will also include the Annual Edington Fair on Saturday, and the annual Scarecrow Walk on the Monday, both of which are self funding village charities. The events will involve a massive effort from a huge band of volunteers of all age groups to set up, run and clear away.

3. Management

**How many people are involved in the management of your group/organisation?
Of these, how many are:**

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="7"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="7"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
This is a one off event. Parish council will take over maintainance of burial ground gates and flag pole.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?
The number of villagers that become involved or attend events. Improved community spirit and co-operation. Every body will have had a good time

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
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To whom have you applied for funding for this project (other than Wiltshire Council)? <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	parish council	£500	£500
	local groups	donation	
	local buissinesses	donation	

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Melksham Pearlies	£100	Own fundraising/reserves		£
Band	£500	BBQ sat 2 & sun 3	p	£200
Punch and Judy	£180	Parish/town council	c	£750
mugs 150 @ £3.00 each	£450			£
gates	£1,200	Trusts/foundations		£
	£	donations/sponcership	p	£0
plants compost plant troughs	£624	In kind		£
disposabil table clothes cups et	£50	edington volunteers , : labour		£200
flag (pole donated)	£70	Other		£
	£	under fives	c	£100
	£	fair	c	£400
	£	garden club	c	£250
Total Project Expenditure	£3,174	Total Project Income		£1,700

Total project income B	£1,900
Total project expenditure A	£3,174
Project shortfall A – B	£1,274
Grant sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	

Please give the title name of the organisations' bank account e.g. current	
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6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 13/03/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)